

Executive Committee Meeting Minutes – Monday, May 16, 2005

Chairman Manke called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Present: Chair James Dwyer, County Board Supervisors Patricia Haukohl, Walter Kolb, Richard Manke, William Mitchell, Duane Paulson, Duane Stamsta.

Staff Present: Chief of Staff Lee Esler, Legislative Policy Advisor Mark Mader, Office Services Coordinator Windy Jicha.

Also Present: Chief of Staff Allison Bussler, UW-Extension Director Marcia Jante, Parks and Land Use Director Dale Shaver, Information Systems Manager Mike Biagioli, Supervisor Rodell Singert, Senior Financial Analyst Clara Daniels.

Public Comment

Singert said there's an injustice being done to him because he has not been appointed to the Lake Management District in his area while other County Board Supervisors are on their area lake management districts. He is disappointed because he's not a proper representative of a lake management district.

Singert said he is in support of a Crites Field sign. The airport deserves recognition. He understands that money is tight but this is an appropriate expenditure to recognize the airport. This should be in the capital plan.

Dwyer explained to Singert that the County Executive makes the appointments to the lake management districts. Singert should speak with the County Executive about this issue. He referred Singert to the Airport Commission regarding the sign. Dwyer doesn't think a sign will cost \$100K to qualify for a capital project.

Correspondence

Dwyer reviewed and distributed the list of correspondence. He said Supervisors should request copies of the listed items from Jicha.

Approve Minutes of May 2, 2005

MOTION: Stamsta moved, Mitchell second, to approve the minutes of May 2, 2005. Motion carried: 7-0.

Discuss and Consider the Following Appointments:

160-A-004: Appointment of Barbara Roncke to the Health and Human Services Board

MOTION: Paulson moved, Haukohl second, to approve Appointment 160-A-004. Motion carried: 7-0.

160-A-005: Appointment of Barbara Roncke to the Commission on Aging

MOTION: Paulson moved, Haukohl second, to approve Appointment 160-A-005. Motion carried: 7-0.

160-A-006: Appointment of Robert Thelen to the Wisconsin River Rail Transit Commission

MOTION: Paulson moved, Haukohl second, to approve Appointment 160-A-006. Motion carried: 7-0.

Discuss and Consider Ordinance 160-O-015: Acceptance of Year 2005 Multi-Jurisdictional Comprehensive Planning Grant

Shaver said the County Board approved the first County Development Plan in 1997. A more comprehensive plan was scheduled for development after the 2000 census results were received. Approval of this ordinance will allow the county to accept a cooperative multi-jurisdictional comprehensive grant totaling \$812,300 from the Wisconsin Department of Administration to update the Waukesha County Comprehensive

Development Plan. Twenty-seven municipalities and SEWRPC will participate in the planning process. Twenty-four of the communities participated in the grant application process and are eligible to receive \$637,390 in grant funds for reimbursement of local expenses associated with comprehensive planning. The Town of Eagle, Villages of Big Bend, Merton, Mukwonago, Lannon, Sussex and Wales, and Cities of Muskego and New Berlin chose not to participate in the program.

Shaver said participating municipalities will collect local data, the county will collect county data and SEWRPC will collect regional data. The county will handle this process similarly to the recycling programs. Reimbursement request forms will be sent to municipalities in January requesting submission of actual costs and in-kind donations. The county would submit forms to the state and the state would send payments to the municipalities. The grant's total local match requirement for the grant is \$647,600 of which \$472,600 is to be provided by participating municipalities through existing budgeted resources.

Shaver said the State's Joint Finance Committee recently voted to repeal the Comprehensive Planning Law. On Thursday the county will hold a planning advisory meeting with the municipalities to decide what to do. The state said they would not attend this meeting due to the decision of the Joint Finance Committee. State staff persons believe the grant agreements have been signed and the money has been encumbered. Waukesha County just got their grant approval and does not have encumbered funds.

Dwyer said the grant should be distributed before the biannual budget is completed. The state will move forward with this grant because the money has been appropriated. Shaver said he assumes the state is encumbering the entire amount of the grant for the entire grant period.

Haukohl asked if payments are made to the municipalities, does the county get any funding? Shaver said the county would receive \$175K. Jerry Bratz from UW-Extension would be retained to write the plan for the cost of \$100K for 30 months and plan activities will cost \$35K. Parks and Land Use will retain \$34K to cover the administrative costs associated with the grant including printing, publishing maps, purchasing software, implementing a Website, etc. Other staff time will be provided to fulfill the in-kind donation requirement of the grant.

Manke asked if the county assumes it will get the grant and moves forward, would the county have to pay the municipalities if the state doesn't provide funding? Shaver said if the grant funding doesn't come through, the county will talk to the municipalities. Waukesha County is interested in updating the development plan but would not be able to pay UW-Extension for Jerry Bratz's work. If the funding is not received, Shaver and his staff could add this task to their regular workloads but it would take longer to complete the tasks.

MOTION: Mitchell moved, Paulson second, to approve Ordinance 160-O-015. Motion carried: 7-0.

Discuss Funding of Waukesha County Federated Library Study

Dwyer said the County Board added an objective to the County Executive's 2005 budget to explore the possibility of library consolidation.

Bussler said she asked the County Board office to contribute \$10K toward a library consolidation study to help fulfill this objective. Language was added for this objective but no funding. The County Executive took the idea to the Waukesha County Cooperation Council (WCCC) and there was unanimous support. The WCCC assigned Sussex's Village President Mike Knapp chair of the committee to lead this effort. The WCCC members agreed it would be appropriate for the county to pay for this study. The County Executive agreed to find money in the budget to move forward. The County Executive has found \$50K from several

different budgets to cover study costs. The money will come from the following budgets: County Executive (\$10K), County Board (\$10K), Non-departmental (\$10K) and Information Systems (\$20K).

Bussler said Tom Hennen has applied for a \$400K grant to cover a more extensive consolidation study but the award decisions will not be announced until fall. The extensive study would have three separate sections and include Milwaukee, Dane and Waukesha Counties. The first part of the study would review Wisconsin library laws. The second part would look nationally at what is working/not working for libraries. The final part would look at each county separately. Hennen was able to reduce the size of the study outlined in the grant by removing some of the lengthy public input to come up with a new plan that costs \$70K. The Federated Library will contribute \$20K to \$30K for the study. If the county is unable to come up with the money, the study will not go forward.

Paulson said as a member of the Information Management Panel, he has heard that Information Systems doesn't have enough staff to complete all of the work. . If money is taken from the IS consulting budget, will the Division be even more short-handed? Bussler said Director Cummings made this decision.

Paulson is concerned the communities aren't making a commitment to this study. Bussler said the community leaders feel they are paying for the study through their county taxes. Paulson said it is difficult for him that communities to want this study but don't want to pay for it.

Haukohl said it is disingenuous for communities to say they are behind the study but not contribute any money. She has concerns with the money coming from the Information Systems budget.

Kolb asked is Waukesha County truly thinking of working with Milwaukee County on this study? What will Waukesha County do if Milwaukee County doesn't pay for their part of the collaboration? Bussler said we have been told Milwaukee County needs to come up with their funds.

Mitchell said the County Executive approached the WCCC to avoid bias. The study will investigate whether or not the Federated Library should stay in existence. It would be biased if the library did the study. Bussler said if the grant comes through, there will be local funding matches. The county's \$50K contribution will allow the study to begin and then the grant funding would pay for the balance of the study.

Mitchell said this study is good for everyone because it will determine if the current library structure should be continued. He has a problem with all the money coming from the county. If all the money comes from one side of the equation, the end results might be questioned.

Bussler said her office would like more buy-in from the municipalities. It is important the committee not have members who are librarians because they have too much ownership. Local elected officials should design the RFP. The smaller study would look at and provide several models for Waukesha County.

Stamsta asked what's the target date for the RFP? Bussler said the committee would like to complete the RFP and put it out to bid this summer. It will take at least two years to complete the study.

Haukohl said the WCCC isn't providing any money but they are directing the RFP. The Executive Committee should have some say of what goes into the RFP.

Mader said he doubts that any of the possible study results would reduce county costs. If there is consolidation, especially concerning capital costs, it will be difficult to figure out how to budget for it. If there were a tax freeze, how would changes work with respect to recognition by taxpayers that we had an

exemption? How could the county pick up the costs of the libraries? Maybe you should wait to see what's in the RFP to ensure it addresses your concerns.

Dwyer said the County Board put the language in the County Executive's budget to study library consolidation. The board should have been more specific as to what they wanted and how it should be paid for.

Mader read the directive/objective found in the County Executive's 2005 budget regarding the library study: "Provide a leadership role to encourage cooperation and consolidation among Waukesha County municipalities and school districts in the areas of emergency services and libraries. This includes working with the Waukesha County Cooperation Council to explore the possibility of consolidation of libraries." The comments at budget time indicated it would be too biased for the library to perform this study. A contribution from all municipalities could drain budgets unless it has been budgeted for.

Dwyer said the County Executive thought the WCCC would drive this study and keep the county out of it. That would keep some bias out of the study. Maybe a few members of the Executive Committee could join the group. Bussler said Supervisor Kipp is on the committee and supervisors can work with her on issues. All supervisors are invited to attend the meetings and share their thoughts. The next meeting is June 1 at 7 a.m. at the City of Waukesha City Hall.

Dwyer said this is an effort of 37 communities working together. Very few counties have that kind of cooperation. Very few counties have a cooperation council. Please let Bussler know if there are things you would like to see in the RFP. Stamsta asked if Bussler could return to the Executive Committee to review the RFP once it is written? Dwyer said that would be appropriate.

Paulson said he doesn't agree that \$20K should come from Information Systems to pay for this study. Bussler said the County Board could offer to pay that amount out of the County Board budget.

Review Information Systems Division Flow Chart of Systems

Biagioli presented a PowerPoint presentation on the Information Systems Division. There are four sections in the Information Systems Division: systems technology, web services, end user support and applications development. He compared the services provided by the Division in 2000 versus now and explained how services have dramatically increased. The presentation identified each section's responsibilities. As technology changes, the Division must respond accordingly. A goal of Information Systems is to deliver cohesive services to all users of Waukesha County technology. The reality is that they will never be done because technology is always changing. He does not want the Division to be on the cutting edge of technology. He would like to stay a few steps behind cutting edge due to the amount of failures seen with cutting edge technology. Next, Biagioli outlined what computer services are supported in each county department.

Committee Reports by Committee Chairs for the Following Meetings:

May 3, 2005 – Personnel – Paulson said no union contracts have been settled. The committee heard an update on insurance at this meeting.

May 13, 2005 – Judiciary and Law Enforcement – Mitchell said the committee heard updates on Courthouse/Administration Center security, Circuit Court strategic plans and state legislation.

May 12, 2005 – Public Works – Manke said the committee considered two ordinances one regarding the sale of excess right of way on CTH J/STH 164 and the other on the laying out, relocation and improvement of CTH Y in New Berlin. The committee heard a presentation on the CTH K Railroad Grade Separation Project

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by Marquette University students and updates on the North Prairie Highway Substation Groundwater Issue and Justice Facility Phase I.

May 4, 2005 – Finance – Haukohl said the Finance Committee heard reports on health insurance and first quarter investments. The committee discussed the possibility of recouping county costs from tax-exempt entities and Finance Committee parameters to fund transfers.

Meeting Approval

MOTION: Stamsta moved, Haukohl second, to approve attendance of the Executive Committee at the Library Options Study Committee meeting on June 1, 2005 at 7 a.m. at the City of Waukesha City Hall. Motion carried: 7-0.

Future Agenda Items

- Capital Projects Update

Motion to Adjourn

MOTION: Stamsta moved, Mitchell second, to adjourn the meeting at 11:55 a.m. Motion carried: 7-0.

Respectfully submitted,

Walter Kolb
Secretary